



Florida Introduces Physical Activity and Nutrition to Youth

Position Title:	Literacy Leader-Certified Teacher
Reports to	Site Director
Department:	
Position Type:	Approximately 12 hours/week, contractual
Pay Scale:	\$25/hour
To apply contact	send resume and cover letter to Autrell Reid at director@flipany.org

FLIPANY is a 501c (3) non-profit, community-based agency that serves to empower youth and adults through nutrition and physical activity programs while influencing policy changes for healthier communities. FLIPANY is proud to service the South Florida Community (Miami-Dade, Broward, and Palm Beach County). Our innovative programs fight childhood obesity and hunger by focusing on healthy food preparation, food security, physical education, and access to food. The Arts, Wellness, Academics Program at North Hialeah Baptist Church infuses healthy cooking courses, fitness, film & stage production, chorus, and dance to engage students in reading instruction, social emotional learning and homework help. The after school program is open to all students from Pre-K to 5th grades.

Position Summary:

The Literacy Leader reports to Site Director and must be a certified teacher. The Literacy Leader will be responsible for promoting a shared vision of high-quality literacy education by supporting all literacy instruction at the afterschool program, including delivering the Differentiated Literacy Instruction (DLI). The Literacy Leader provides coaching and mentoring to youth counselors to improve the literacy programs they lead, such as group literacy and homework help. This position is year-round; maximum enrollment is currently 60 students.

The Literacy Leader responsibilities include, but are not limited to:

- Promote shared vision of literacy rich environment.
- Deliver Differentiated Literacy Instruction (DLI) either individually or in small group for all identified struggling readers to improve reading fluency, comprehension and vocabulary.
- Instruct a group of 5 students or less for at least 30 minutes per week (for each group of 5)
- Implement the ORF and STEEP assessment to identify struggling readers.
- Support youth counselors in deep understanding of guided reading strategies, expertise on required literacy curricula (ei. Reader’s Theater), and the use of data for classroom differentiation; propose additional literacy curricula and materials for the small group instruction.
- Participate in collaborative meetings with Site Director and other stakeholders (ei. Project Rise, The Children’s Trust) to set processes for achieving quality standards for the literacy components of the program.
- Identify needs and deliver professional development, under the direct supervision of the Site Director.
- Model lessons and work side by side with counselors to plan and implement high quality literacy instruction.
- Develop lesson plans and submit for approval to the Site Director.
- Support youth counselors and Site Director in using data to set ambitious goals for literacy growth for all program participants.
- Complete and submit accurate attendance records and student progress reports for DLI small groups to be used for grant reports and parent feedback.
- Participate in relevant parent update meetings when needed.
- Performs other duties as assigned by the Site Director.
- Work cooperatively and maintain a positive rapport with FLIPANY staff, board members, and volunteers

Key Attributes of a Strong Candidate:

- Adaptability to performing a variety of duties, often changing from one task to another.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Ability to motivate students and staff in subject area.
- Ability to use data to demonstrate measurable progress.
- Demonstrate English proficiency in oral and written English
- Possess strong writing, speaking, and human relations skills.
- Commitment to accuracy and excellence
- Demonstrates a strong grasp of the Florida State curriculum requirements
- An understanding of what high quality out-of-school programming looks like and a belief in its ability to positively impact children.
- Creativity in problem resolution and an open-mind to new ideas
- Have knowledge of and existing ties to a broad and diverse range of community resources
- A self-starter who can work independently as well as part of FLIPANY's team
- Ability to be flexible, work under tight deadlines, and work under pressure

Qualifications:

- Current valid Florida educator's license
- Masters preferred.
- Complete satisfactory background checks as required by the Florida Department of Children and Families.
- Experience with and passion for working with children in a school or out-of-school setting.
- Excellent organizational, managerial and communication skills
- Knowledge of Microsoft Office Products: Word, Excel, Outlook, PowerPoint, etc.
- Proven track record of the above "key attributes"; Track record of excellence in previous work settings.

FLIPANY reserves the right to modify, interpret, or apply this job description in any way the company desires. This job description in no way implies that these are the only duties, including essential duties, to be performed by the employee occupying this position. This job description is not an employment contract, implied or otherwise. The employee relationship remains "at-will." The aforementioned job requirements are subject to change to reasonably accommodate qualified disabled individuals.

FLIPANY is a Drug Free Workplace and Equal Opportunity Employer